

BRIGETTE K. SMITH
Executive Secretary



JAY HUGHES
Board Chair

STATE OF WASHINGTON
BOARD FOR VOLUNTEER FIREFIGHTERS & RESERVE OFFICERS
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April 18, 2014

The 239th regular meeting of the Board for Volunteer Firefighters and Reserve Officers was convened at 9:00 A.M. in Suite #207 in the James R. Larson Forum Building by Chair Jay Hughes, with Board Member Mark Watenpugh, Board Member Miland Walling, Board Member Martin Spani, Board Member Brian VanCamp, Assistant Attorney General Tsering Kheyap, Actuarial Analyst Michael Harbour, Senior Actuary Lisa Won, and Executive Secretary Brigitte Smith present.

Secretary Smith asked that the Board rearrange the agenda so that the presentation by the Office of the State Actuary move to the front of the agenda, and the executive session move to the end of the New Business to accommodate the visitor's schedules. It was moved by Spani, seconded by Walling, and carried that the agenda be rearranged as requested.

The Board reviewed the January 17, 2014 Regular Meeting Minutes. It was moved by VanCamp, seconded by Watenpugh, and carried that the minutes be approved.

FIRST HEARING OF THE PUBLIC

Actuarial Analyst Michael Harbour and Senior Actuary Lisa Won updated the Board on the Actuary's progress in reviewing the Service Purchase Factors. They discussed how the Actuary would develop the factors and what potential impact they could have on fees and the funding of the system. There was some question regarding whether the Board had the ability to set a minimum amount payable for the buy-backs so that the cost of the buy-backs would not be lower than the original fee plus statutory interest. The Board asked that AAG Tsering Kheyap look into the RCW's regarding their discretion to set the minimum and follow up with them at the June meeting. Both Mr. Harbour and Ms. Won left the meeting at the conclusion of the discussion.

OLD BUSINESS

Secretary Smith updated the Board of the status of the James Ballif case. She informed them that the staff has placed him on long term disability based on the recommendations of physicians.

Secretary Smith reviewed the proposed WAC for provider billing. AAG Tsering Kheyap finished her analysis of the draft, and all her comments, questions, and concerns were incorporated into a final draft. Ms. Smith will now work to schedule a hearing and submit the required CR-102 to publish the draft and fulfill the hearing requirement in the WAC process. Member Brian VanCamp expressed that he felt that developing WAC's has been good for the agency. He asked that Secretary Smith work with staff to compile a list of suggested WAC's and present them at the next Board meeting so the Board could have the ability to help review and prioritize them.

The Board discussed the 2014 Legislative Session. Secretary Smith informed them that, while there were some expected budget cuts, the cuts were not so significant that the staff couldn't manage them. She did inform the Board that there has been a lot of discussion regarding presumptive diseases. The Board discussed whether they should ask the Actuary to put together some tentative amounts. After much discussion, the Board requested that AAG Kheyap follow up with the LEOFF 2 Board to see how much covering presumptive diseases costs them each year. They requested that Secretary Smith follow up with the Commissioner's Association and see if they know which departments pay for the required screening for career staff members. Secretary Smith will then research the costs of the screening physicals. The Board expressed a concern regarding the state's retention schedule for records. It could be important that records be maintained for longer periods of time with a presumptive disease clause.

Regarding the retention schedule, the Board discussed the importance of members maintaining their own response and training records. They asked Secretary Smith to coordinate with TJ Nedrow, President of the Washington State Firefighter's Association, to write a newsletter article stressing the importance of individual record-keeping.

NEW BUSINESS

Secretary Smith informed the Board that she was recently contacted by Assistant Audit Manager Jennifer L. Myers regarding an accountability audit. The State Auditor's Office is requesting to conduct an audit that would take approximately 180 hours. Secretary Smith informed Ms. Myers that, in addition to the regular audit, the BVFF would like to pay for additional hours and have a more-in-depth into payments due to the recent staff turn-overs, which are considered to place the agency at a higher risk of misappropriation. While the Board believes that there are no issues, and there are sufficient safeguards in place to protect the fund, it feels a review is prudent.

The Board reviewed a request to grant a waiver to allow Benton Co. FPD #1 to appoint the Finance Manager to the local board in place of the "other commissioner" as outlined in RCW 41.24.060. They have a three member Board of Commissioners and appointing two commissioners could create a conflict between the open public meetings act and privacy laws. It was moved by Watenpaugh, seconded by Spani, and carried that Benton Co. FPD #1 be granted the waiver as requested.

The Board discussed moving the June Board Meeting from the current date of June 20, 2014 to June 27, 2014 due to scheduling conflicts. It was moved by Walling, seconded by Spani, and carried that the meeting date be changed to June 27.

The Board reviewed Pension Participation Exemptions submitted since the last meeting. It was moved by Spani, seconded by Walling, and carried, that the following members be granted an exemption:

- Darren A. Lenz, Vashon Island Fire & Rescue, for the period of 1/30/14 through 4/24/14
- Vertta E. Johnson, Jefferson Co. FPD #4, for the period of 1/1/14 through 3/25/14

The Board reviewed Secretary Smith's leave and pay records.

The Board reviewed and approved (VanCamp moved, Spani seconded) the administrative expenditure vouchers numbered (00471 through 00518) and various travel vouchers.

There was a motion by Watenpaugh, seconded by Walling, and carried that the retirement pensions and lump-sum settlements listed below be approved effective on the listed dates (Chair Hughes excused himself from voting on Bohdon Sobczuk retirement due to the potential conflict of interest):

		<u>Effective Date</u>	<u>Amount</u>
Abbott, Terry H	Pierce #26	0/9/2013 J/S	108.95
Adkins, James W	Lewis #16	3/4/2014	228.00@age 62
Albert, Leonard H	Thurston #5	5/2/2014 J/S	60.93
Anda, Richard	San Juan #2	2/17/2014	3210.24 Lump
Anstey, Tim	Mason #4	1/22/2014	3311.50 Lump
Avery, Douglas J	Skagit #13	11/1/2013	172.50@age 64
Barker, David	Whatcom #11	8/19/2013 J/S	58.14
Barker, Kenneth	Stevens #1	4/26/2013	2887.69 Lump
Barker, William J	Grant #10	8/3/2013	59.50
Bassett, Thomas R	Lewis #5	10/22/13	3609.61 Lump
Bear, White	San Juan #4	6/7/2013	3621.05 Lump
Beeman, Wayne	City of Mabton	12/6/2013	70.00
Bennett, Lee	Cent Whidbey F&R	1/19/2014	300.00
Berkey, Kathie	Snohomish #14	10/26/2012	2713.22 Lump
Berstch, Ronald	Clark Co. F&R	10/10/2013	73.50

Brower, Greg R	King #44	2/1/2014	300.00
Bruder, Ray	City of Bonney Lake	4/26/2013	1443.84 Lump
Buckley, Barney	City of Colfax	8/21/2013	5586.03 Lump
Burchett, Charlie D	Cowlitz #5	6/17/2013	4090.89 Lump
Burnell, Mark	Steven #11	1/1/2014 J/S	55.93
Busch, Robert	Whatcom #11	9/1/2013	84.00
Campiche, David	Pacific #1	7/2/2013	3850.25 Lump
Carlson, Sharon	Kittitas #7	11/4/2013	3609.61 Lump
Centuolo, Henry	City of Port Orchard	12/31/2013 J/S	72.54
Chastain, Dwight T	Lewis #15	6/13/2013	80.50
Christin, Albert C	Lewis #16	12/30/2013	4090.89 Lump
Clark, Gail	City of Ephrata	8/22/2013	2872.82 Lump
Clingan, William R	City of Westport	1/29/2014 J/S	107.24@age 62
Collins, Gail	City of Stevenson	1/10/2014	74.06@age 64
Conner, Nancy	Skagit #5	10/27/2013	3609.61 Lump
Davidson, James M	Ferry/Okanogan #14	5/14/2013	230.00
Davidson, Thomas	Riverside FA	12/27/2013 J/S	246.90
Davis, Joyce D	Lewis #6	2/17/2014 J/S	229.30
Derosa, John	Clark #10	8/1/2013	4090.89 Lump
Diener, John R	Yakima #3	9/19/2013 J/S	61.37
Dill, Charles	Snohomish #11	4/21/2014	70.00
Doty, Leonard J	City of Issaquah	6/30/2013	52.50
Drake, Roger	Pierce #21	3/14/2014	300.00
Eaton, Danny	Wahkiakum #1	8/5/2013	3850.25 Lump
Eberle, John A	Kittitas #6	2/21/2014	300.00
Eilers, Gerald	Grant #10	6/20/2013	3128.33 Lump
Engelson, Gail	Okanogan #3	1/26/2013	2165.77 Lump
Fay, Carolyn J	Franklin #1	12/2/2013	131.10@age 62
Frank, Richland K	Kittitas #7	12/1/2013	217.50
Fritts, Stephanie (David)	City of Illwaco	2/6/2008 SURV	2071.67 Lump
Galentine, David	Pierce #27	1/29/2013	3609.61 Lump
Gamche, Bernard	Yakima #5	5/11/2013	1925.13 Lump
Garber, Judith D	Lincoln #4	1/1/2014	300.00
Gentry, John	Clark #5	11/29/2013	3311.50 Lump
Gillard, Larry	King #10	4/6/2014	300.00
Goakey, Howard	Clallam #1	10/19/2013 J/S	246.90
Gordon, Ronald	Pierce #23	1/1/2014	195.00
Graham, Thomas	Lewis #6	10/9/2013	1443.84 Lump
Gregory, Gary G	Grant # 5	1/19/2014	300.00
Grimm, Donald E	City of Colfax	3/25/2014 J/S	248.70
Groves, James	Jefferson #3	8/1/2013	4331.53 Lump
Gulley, Dale W	Yakima #5	2/12/2014	270.00
Hammer, Steven	City of Arlington	10/4/2013	3850.25 Lump
Harris, JR, Richard J	Mason #4	12/17/2013	2743.32 Lump
Harris, Thomas W	Pierce #16	11/1/2013	3850.25 Lump
Hemmerich, Joe A	Whatcom #14	1/27/2014 J/S	246.90
Hinz, Oskar H	Pierce #5	2/1/2012	3609.61 Lump
Homan, Thomas L	King #44	9/12/2013 J/S	246.90
Horn, Sally	Mason #8	1/1/2014	300.00
Isenhardt, Steven J	Whatcom #14	12/3/2013	187.50
Johnston, Charles	Lewis #6	6/1/2013	4090.89 Lump
Jorstad, Wayne	Walla Wall #4	6/2/2013	1443.84 Lump
Juhl, Ken	Pierce #21	2/7/2014	3116.71 Lump
Justesen, Don R	Grant #5	1/1/2014	187.50
Kalinski, David A	Pierce #3	6/15/2013	127.50
Keelin, Linda S	City of Grandview	10/5/2013 J/S	151.31
Keenan, Richard	Snohomish #7	3/31/2014 J/S	248.70

Kienenberger, Mary	Grays Harbor CO #2	3/21/2014	4090.89 Lump
Krueger, Robert J	City of Ocean Shores	2/1/2013	3442.79 Lump
Laney, Harold	Douglas #2	6/18/2013	3609.61 Lump
Light, John	King #45	10/3/2013	59.50
Lindquist, Jerry	Skagit #9	2/20/2014	3701.09 Lump
Lippincott, Joy (Donald)	Mason #3	3/2/2013SURV	2912.61 Lump
Lommers, Adrian	Yakima #5	7/26/2013 J/S	245.40
Long, Leland M	Island #3	12/23/2013	73.50
Lunzer, Donald	Riverside FA	4/5/2014	300.00
Mallonee, John	Lewis #13	12/11/2009	73.50
Man, Terrance L	Mason #1	6/16/2013	3311.50 Lump
Marcott, Tharrel D	Riverside FA	1/1/2014	180.00
McNulty, Leroy W	Kitsap #2	11/29/2013	3609.61 Lump
Monaghan, Gary M	Skamania #1	4/2/2013 J/S	162.83
Montague, Pam	City of Malden	3/3/2014	3351.62 Lump
Montano, Herbert L,	City of Ocean Shores	9/2/2013	3197.55 Lump
Moon, Stanley	Thurston #6	1/1/2014	300.00
Murray, Norman P	Pierce # 26	12/7/2013	300.00
Nersten, Norman	Skagit #9	2/1/2014	300.00
Noble, Lee D (John)	Benton #1	12/24/2012 SURV	240.49
Nyman, John	Grays Harbor #2	3/5/2014	228.00@age 62
Paull, Robert D	Grays Harbor #1	1/1/2014	217.50
Pearson, Joann	Grant #10	1/1/2014	135.00
Ramsey, Kenneth L	City of Long Beach	1/15/2014	252.00@age 63
Reisert, Peter E	Lewis #14	1/1/2014	300.00
Roberts, Eugene S	Whatcom #16	12/31/2013 J/S	252.30
Roberts, Susan D	Okanogan #6	4/29/2013	1925.13 Lump
Rode, Deanna (Richard)	Snohomish #5	12/4/2013 SURV	116.50
Rudd, Larry	Whitman #11	9/29/2013	1925.13 Lump
Rutherford, Ron	Yakima #12	7/22/2013	66.50
Scheele, Alan F	Town of Rosalia	9/2/2013	4090.89 Lump
Schulke, Jane M	Walla Walla #8	2/27/2014	240.00
Scott, Tom C	Grant #10	1/1/2014	120.00
Seehorn, Stanley	Spokane #11	1/1/2014 J/S	248.70
Seymour, Joseph	Clallam #6	4/7/2014 J/S	225.45
Shields, David G	City of Poulsbo	10/12/2013	4572.18 Lump
Siemion, Michael W	Cent Whidbey F& R	1/15/2014	182.40@age 63
Smith, Allen	Grays Harbor #10	1/1/2014	300.00
Sobczuk, Bohdon	Spokane #4	10/25/2013	52.50
Srubek, Paul M	Benton #1	10/3/2013	70.00
Stehn, Jim	Jefferson #7	12/31/2013	3633.23 Lump
Stevens, Don T	Kitsap #18	11/26/2013 J/S	246.90
Strader, Laverne D	Whitman #6	2/26/2014	252.00@age 63
Strago, James M	Snohomish #21	3/1/2014	300.00
Tassell, Renee Y	Grant #7	2/5/2014	2394.01 Lump
Theel, Dennis M	Grays Harbor #4	6/16/2013	3850.25 Lump
Thompson, David J	Pierce #4	2/14/2014	3609.61 Lump
Thornton, Rodney	Lewis #9	8/16/2011	4331.53 Lump
Thurlow, Kenneth L	No Highline Fire	6/21/2013	3850.25 Lump
Turner, Dan	Okanogan #3	6/24/2013	2406.41 Lump
Turner, Paul D	San Juan #2	12/13/2013	3116.71 Lump
Vanderwal, Keith	City of Shelton	8/20/2013	2165.77 Lump
Vanvoorhies, Ray	College Place FD	2/25/2013	3609.61 Lump
Wallace, Daniel E	Lewis #2	1/1/2014	186.30@age 64
Wallin, Robert	Oak Harbor FD	1/19/2014 J/S	208.91@age 63
Wellsandt, Timothy D	City of Ritzville	2/2/2014	228.00@age 62
Werden, Jr, Donald S	Lewis #7	4/27/2014 J/S	248.70

Wills, Bruce	Ferry/Okanogan #14	2/1/2014	150.00
Wright, Linda	Town of Cathlamet	1/1/2014	300.00
Wright, Ronald F	Lewis #8	12/13/2013	300.00

The Board went into executive session at 10:26 am for approximately fifteen minutes to discuss litigation. The board reconvened at 10:38.

GOOD OF THE ORDER

The Washington Fire Chiefs asked that the Board appoint a member to sit on conference planning workgroup for the Washington Fire Chiefs. This group will discuss curriculum, speakers, and advertising for a conference regarding the integration of EMS into community healthcare programs. Member VanCamp volunteered to be the BVFF representative on the workgroup and said he would contact the WFC to let them know.

Secretary Smith updated the Board on the Oso Mudslide and the ways in which the staff is working with the local jurisdictions to try to make sure that all emergency responders within the BVFF purview are being taken care of.

SECOND HEARING OF THE PUBLIC

No public was present.

There was a motion by Walling, seconded by VanCamp, and carried that the meeting be adjourned at 10:45 am.

Brigette K. Smith, Executive Secretary